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RULES CLEARINGHOUSE

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CLEARINGHOUSE RULE 95-174

Comments

[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated October 1994.]

2. Form, Style and Placement in Administrative Code

Generally, all subunits of a rule should end with a period, rather than a comma or semi-colon or the word “and” or “or” (except for introductory material, which ends with a colon). This facilitates insertion or deletion of subunits in the future without having to move the word “and” or “or” in the next-to-the-last subunit. Accordingly, s. HSS 157.035 (3) (a) 1. and (b) 1. should end with a period and the word “and” should be deleted.

5. Clarity, Grammar, Punctuation and Use of Plain Language

a. It would be helpful to amend s. HSS 157.035 (4) to reflect an affirmative duty of those seeking registration to submit the fees by the appropriate December 31. It would also be appropriate to provide an affirmative duty for the department to issue a “notice of registration” after the registration fees have been paid, rather than just in situations in which a penalty fee is required.

b. Section HSS 157.035 (5) should be rewritten substantially as follows: “A fee may not be charged for recording changes in registration information.”